



What's your **next** move?™

# ICS Only

Instructions on Submitting Documents for Payment

SINGLE SOURCE • INTERMODAL • DEDICATED • FINAL MILE • TRUCKLOAD • LESS THAN TRUCKLOAD • REFRIGERATED • FLATBED • EXPEDITED

# Documents Required for Payment

- ▶ Your Company Invoice
- ▶ Customer Signed Bill of Lading
- ▶ Lumper Receipt(s)
- ▶ All Other Load Specific Documents



# Submitting Documents for Payment: Customer Signed Bill of Lading

- ▶ Once the Load is **Delivered** Always Get a BOL
- ▶ Verify Customer has **Signed** the BOL
- ▶ Write the J.B. Hunt Load Confirmation Number on BOL

**EVRAZ** | EVRAZ INC. NA

**STRAIGHT BILL OF LADING**  
SHORT FORM-ORIGINAL-NOT NEGOTIABLE

**CARRIER:** JB HUNT

**TRANS:** CUSTOMER NO 1094

**DATE:** 10-JAN-11 **SHIPPER'S BOL NO:** 884236

**CUST. ORD. DATE:** 28-DEC-10 **CUSTOMER ORDER NO:** 2074012412

**DATE SHIPPED:** 28-DEC-10 **RM STEEL ORDER NO:** 1415798

**SALES PERSON:** VERN BAGLEY

**TERMS:** 1-28 35 Met. 40

**FAX NO:** **BATCH NO:**

R.S.D.	ROUTE	FREIGHT TERMS	SHIP MODE	MIN WEIGHT
20-DEC-10	JB HUNT	FRIGHT/ALLOWED	T/L	47000
3	46040 5	DELIVERED 3063518	10-JAN-11	

**ITEM:** 2

**DESCRIPTION & SPECIFICATION:** 77186712 S. SHM (.2165), TC-7665, 4600 LBS. APPROX. ASTM A-510 AISI 1069S., HIGH CARBON ROD. Container: UNIQUE #12, DEM/Qty: 10, Heat #: 539505

**NET WEIGHT:** 46040

**REMIT TO ADDRESS:** JB HUNT AGENT

**EVRAZ ROCKY MOUNTAIN STEEL**  
P.O. Box 318  
PUEBLO, COLORADO 81001

*Ken Coulter 1/12/11*



# Submitting Documents for Payment: **Lumper Fees**

- ▶ Include **Any** Lumper Fees on the Invoice
- ▶ Include the Actual Lumper Receipt When Submitting All Required Documentation
- ▶ Write the J.B. Hunt Load Confirmation Number on **Each** Receipt

# Four Options Available to Send Paperwork Electronically

# Sending Paperwork Electronically: Option 1

**\*Best Option Available\***

- ▶ Free computer program Transflo Velocity can be downloaded from J.B. Hunt website
- ▶ Any basic scanner can be used to Send all Documents

Click to Download:

[www.transflovelocity.com](http://www.transflovelocity.com)

**Select JBHV for Broker Code**

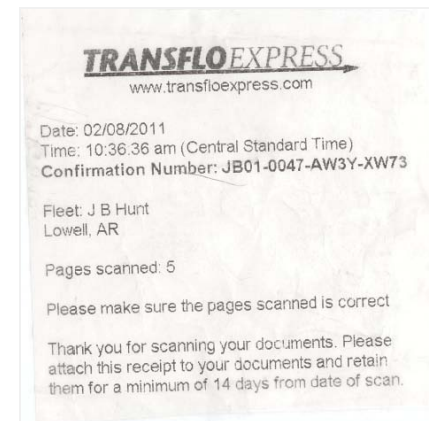
The screenshot shows the J.B. Hunt website with the following content:

- Header:** J.B. HUNT logo, tagline "What's your next move?™", and "myJ.B.Hunt" with a "Sign In" button.
- Navigation:** Home > Opportunities > Carriers > Carrier Services > Direct Scanning
- Left Sidebar:**
  - Our solutions
  - Our opportunities
    - Driving Jobs
    - Office Jobs
    - Maintenance Jobs
  - For Carriers**
    - Lease Purchase
    - Owner Operators
    - Vendors
  - Our company
  - Our responsibility
- Quicklinks:** Company Store, Employee Community, Used equipment for sale, Investors, Carriers, Vendors, Available Loads, Contact, Verify Employment
- Share:** Facebook, Twitter, LinkedIn, Print

- Main Content:**
- Direct Scanning**
- JB Hunt Announces FREE Direct Scanning using TRANSFLO \$VELOCITY from Pegasus TransTech**
- 1-877-977-7427**
- Learn more**
- Available loads
- Become a carrier
- Quick pay & cash advances
- J.B. Hunt Paycard
- Insurance
- Direct scanning
- TRANSFLO Express
- Auto invoice inquiry
- EDI
- Draynet demo
- Carrier support
- Footer:** All Contents Copyright © 2011, J.B. Hunt Transport, Inc. All Rights Reserved. [Privacy Policy](#)

# Sending Paperwork Electronically: Option 2

- ▶ Scanning free of charge with Transflo Express and Trip Pack
- ▶ Service available at major truck stops : Pilot, Loves, Flying J, Petro and TA
- ▶ Take paperwork to fuel desk for scanning
- ▶ Use business code: JBHA
- ▶ Receipt given with 16 digit alpha/numeric confirmation number
- ▶ Ability to track paperwork



# Sending Paperwork Electronically: **Option 3**

- ▶ Scan into a PDF format
- ▶ Attach and Email to:

**qpdocs@jbhunt.com**



# Sending Paperwork Electronically: Option 4

- ▶ Send by Fax
- ▶ J.B Hunt does not track faxes in our system
- ▶ Image quality can be very poor
- ▶ Fax to:

479-820-2718



# Additional Information: Load Confirmation

- ▶ Load confirmation contains the following information:
  - Your Rate
  - 7 digit J.B. Hunt Load Number
  - Options and numbers for Submitting Paperwork for Payment
  - Instructions on accessorial process
  - Additional Carrier Services

J.B. Hunt Carrier Load Confirmation Load# 5579994		
*** THIS LOAD HAS BEEN UPDATED AT 03/07/2011 11:54:14 ***		
Carrier must call and ask for Load# 5579994		
Phone:	Ext:	Fax:
Email:		@bhunt.com
<b>ATTENTION:</b>		
Carrier:	Equip Type: DRY VAN	Trailer#
Phone:	Vin #: 7378	Equip Length: 53
Fax:	Drvr Ld/Unld:	Hazmat: N
Email:	Miles: 0	Drvr Count:
		Total Rate: \$0.00
<b>COMMENTS:</b> PLEASE CALL FOR DISPATCH		
1) PO#		
2) PU#		
3) DRIVER RESPONSIBLE FOR COUNT IS ASKED BY SHPR		
4) TRL MUST BE DOCK HEIGHT, NO LIFT GATES		
5) NO BRANDED TRLS (LOGO)/ NO SOFTSIDED/ NO		
6) CURTAINS/ NO MOVING VANS/ NO INTERIOR SHELVES		
7) NO ROLLERS IN FLOOR.		
8) CARRIER DO NOT CALL SHIPPER OR RECEIVER		
9) CALL THE JB HUNT DISPATCHER WITH ANY PROBLEMS		
10) CARRIER IS REQUIRED TO GET 1ST AND LAST NAME		
11) OF WHO SIGNED BILLS AT RECVR. DRIVER MUST		
12) CALL DETENTION 800-852-4868 1 HOUR AFTER		
13) ARRIVAL OR DETENTION WILL NOT BE PAID		
14) DRIVER IS RESPONSIBLE FOR LOAD COUNT IF		
15) AS BY THE SHIPPER		
16) DRIVER IS RESPONSIBLE FOR LOAD COUNT IF		
17) AS BY THE SHIPPER		
Driver must call J.B. Hunt Dispatch prior to PickUp to receive all Shipper Information.		
IF SHIPPER & RECEIVER ADDRESSES ON THE BOL DO NOT MATCH TENDER YOUR JB HUNT DISPATCHER MUST BE NOTIFIED!		
<b>AGREED TO RATE:</b>		
Type	Rate	Total
<b>TOTAL:</b>		\$0.00
This agreement is entered into by CMV TRANSPORT INC (Carrier) and J.B. Hunt Transport, Inc. The rates and charges contained in this agreement shall supersede all conflicting rates and charges in the tariff on file by Carrier and all prior letter agreements. This is confirmation of a verbal rate contract between Carrier and J.B. Hunt Transport, Inc. Carrier must notify at time of occurrence of any accessorials or payment will be denied.		
<b>IN ORDER TO QUALIFY FOR DETENTION PAYMENT, ALL OF THE FOLLOWING THREE (3) ITEMS MUST BE COMPLETED UNLESS OTHERWISE SPECIFIED IN THE COMMENTS SECTION OF THIS CARRIER LOAD CONFIRMATION / RATE AGREEMENT:</b>		
1. CARRIER MUST CALL THE J.B. HUNT POWER DETENTION DEPARTMENT AT 1-877-977-7427 WITHIN TWO (2) HOURS FROM THE START OF THE SCHEDULED PICKUP OR DELIVERY APPOINTMENT TIME AND REPORT THE DELAY.		
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# Questions?

For additional questions or assistance please contact

Your Dispatcher *or* refer to the Load Confirmation Sheet

# Thank You